



Government of Jammu and Kashmir
Higher Education Department
Civil Secretariat, Srinagar.

Nodal Principal,
Amar Singh College/GGM Science College,
Srinagar/Jammu.

NO:-HE/NGJK/35/2018


Dated:- 29 -06-2018

Subject:- Conducting of type test of Class-IV employees of Kashmir/Jammu Division
Colleges.

Sir/Madam,

The department of Higher Education Department is going to conduct type test of the Class-IV employees viz. Jamadar/Daftari/Farash/Orderly/Chowkidar/Helper in respect of Jammu/Kashmir Division Colleges having qualification 10+2 with at least three years service and above for promotion to the post of Junior Assistant under rules.

Accordingly, I am directed to request you to kindly furnish the details of the eligible officials as per below mentioned format:-

Name of the Official (Class-IV)	
Designation	
Date of appointment/regularization	
Work and Conduct	
1 st appointment/regularization order duly attested by the concerned Principal	
Qualification Certificate duly attested by the concerned Principal	
Passport size photo duly attested by the concerned Principal	

You are also requested to circulate the same among all the Principals of respective Divisions and furnish the said details within three days positively, so that further course of action is taken accordingly.

Yours faithfully,

(Feroz Ahmad Mir)

Under Secretary to Government,
Higher Education Department

Copy to the

1. Director Colleges Higher Education Department, J&K, Srinagar for information and necessary action.
2. I/C Website.