



Government of Jammu and Kashmir
Higher Education Department
Civil Secretariat, J&K, Jammu.

Subject: - *Constitution of a Departmental Committee to examine the cases of un-authorized absence /over stay on deputation / leave.*

Government Order No. 49 -HE of 2019.

Dated: 05 - 02-2019

Sanction is hereby accorded to the constitution of a Departmental Committee, comprising of following officers to examine the cases of faculty members or any other officer/official of Colleges related to un-authorized absence, leaving country without permission, over stay on deputation/leave/study leave cases or any other like case:-

1. Special Secretary to Government Higher Education Department.
2. Director Colleges, Higher Education Department.
3. Nodal Principal, Jammu/ Srinagar as the case may be.
4. Deputy Secretary (Administration) HED.

The Terms of references of the committee shall be as under:-

- i. To examine cases of staff related to the un-authorized absence, leaving country without permission /over-stay on deputation/study leave cases or other like case and to make specific recommendations in such cases as may be referred to it.
- ii. To examine whether all pre-requisite conditions have been fulfilled prior to deciding authorized/ un-authorized period of absence.
- iii. To examine whether concerned Head of the office/ Institution has furnished specific proposal/ recommendation along with documentary evidence.
- iv. To examine any other fully or partially related case, which may be referred to the Committee by the Department.
- v. To submit its recommendations based on proper rational, reasonable justification and documentary evidence.

By Order of the Government of Jammu and Kashmir.

Sd/-

(Sarita Chauhan) IAS

Commissioner/Secretary to Government
Higher Education Department

No:- HE-Coll/PF/10/2018/Persian

Dated:- 05 -02-2019

Copy to the:-

1. Principal Secretary to Hon' ble Governor.
2. Director Colleges, J&K, Jammu.
3. Director Archives, Archeology & Museum, J&K, Jammu.
4. Nodal Principal, Jammu/Srinagar.
5. Principal Government Degree College _____
6. OSD to Hon'ble Advisor (G).
7. PS to Commissioner/Secretary, Higher Education Department.
8. Government Order file.

(Shabir Ahmad Baba)

Under Secretary to Government
Higher Education Department