Government of Jammu and Kashmir, Civil Sectt. Higher Education Department.

CIRCULAR

This has come to the notice that Principals/ lecturers particularly in rural colleges do not remain stationed at their Head Quarters and often leave the station without prior permission of the Administrative Department. The office timings are adhered to in the colleges. It is impressed upon all to remain also not being stationed at the Head Quarters and leave the station only after proper permission.

Further, Principals are also advised to issue circular in their respective institutions to observe office timing? Action shall be taken against all those found absent during the office time.

> Deputy Secretary, Higher Education Department.

Dated :- 26 /06/2009

HE/Gen/318/2007 No:-Copy to

1) 2)